



International Association of  
Administrative Professionals®

Winter Park Chapter

# Winter Park Chapter Meeting Announcement

TUESDAY, MARCH 9, 2010

## IAAP Winter Park Chapter is Proud to Present:

CRAIG DAVIDSON, a sales representative from the Smead Manufacturing Company. He will be presenting and demonstrating the newest innovative filing products from Smead as well as introducing their company's first **"How to get organized website—[www.smead.com/MyOrganomics](http://www.smead.com/MyOrganomics)"**. Smead is a woman-owned company that has been helping people get better organized for 104 years. Mr. Davidson has worked for Smead since 1982 with responsibilities of assisting distributors and consumers in designing effective paper and electronic filing systems. Mr. Davidson is a Florida resident and lives in Plant City. Mr. Craig Davidson Graduated from Kenyon College in Gambier Ohio. Come see what is new with Smead.

Are you an administrative professional interested in exploring leadership opportunities, improving your skills, or **networking with others in the administrative field**? Check out the Winter Park Chapter of the International Association of Administrative Professionals (IAAP) to see what we have to offer! Our monthly meetings always feature a program and business meeting focused on IAAP's mission to enhance the success of career-minded administrative professionals by providing opportunities for growth through education, community building and leadership development. The meeting is free and begins at 6:00 p.m. Charge for optional dinner is \$16.

*RECERTIFICATION POINTS AWARDED FOR CPS/CAP HOLDERS: 1 POINT*

**VENUE:** Clarion Inn & Conference Center Altamonte Springs  
230 West Highway 436, Altamonte Springs FL 32714

**AGENDA:** 5:30 pm Networking / 6:00 pm dinner  
6:30 pm Guest Speaker and Business Meeting

**COST:** \$16:00 for Dinner \*\*\* *having dinner with us is optional* \*\*\*

**Please RSVP:** With your name and name of guest(s) if applicable, by  
NOON Friday, March 5<sup>th</sup>, 2010 to Cheryl Hollister  
CPS/CAP at [cherylh@nodarse.com](mailto:cherylh@nodarse.com)

**PLEASE NOTE:** Special dietary requests must be submitted with RSVP.

**CANCELLATIONS:** Notice of cancellation must be received by no later  
than noon Friday, March 5, 2010. No-shows will be  
billed.

PAY ONLINE AT [www.iaap-winterpark.org](http://www.iaap-winterpark.org)

